

BOGNOR REGIS CAMERA CLUB  
CONSTITUTION

1. The Club shall be called Bognor Regis Camera Club.
2. The objectives of the Club are the promotion, encouragement and enjoyment of all branches of the art and science of photography through meetings, lectures, workshops and other activities aiding Member advancement.
3. The Club shall be affiliated to the Photographic Alliance of Great Britain through any organisation the Committee feels would benefit the Club.
4. Members of the Club agree to comply with this Constitution.
5. The affairs of the Club shall be managed by the Committee consisting of the Chairman, Vice-Chairman, Secretary, Treasurer, three Competition Secretaries (one print, one projected images and one external print), Programme Secretary, Social Secretary, Publicity Officer, Membership Secretary, Webmaster and Newsletter Editor together with additional co-opted Committee Members. The election of all Committee Members shall be approved annually at the AGM. The Committee shall have power to co-opt additional Committee Members as and when required. Any vacancy may be filled by an existing member of the Club (including Committee Members) co-opted by a majority vote of those present at a Committee Meeting. At full Committee Meetings, seven individual, elected Committee Members, shall constitute a quorum.
6. The Chairman will normally stand in office for a maximum of three years.
7. The Vice-Chairman shall deputise for the Chairman as and when required.
8. The management of the Club shall be the responsibility of the Committee which shall have delegated powers to deal with and decide upon all matters not covered by the Club Constitution and may establish Sub-Committees as it deems necessary.
9. Honorary President and Vice President status may be conferred on any eligible Club member by the Committee in recognition of service to the Club. Nominations for new Honorary members shall be voted for at the AGM. Honorary status can be removed by the Committee if the club loses contact.
10. The Committee shall ensure that role descriptions are maintained for all Committee positions.
11. The Club's banking arrangements shall be determined by the Committee. Authorised signatories shall be elected by the Committee. All payments shall be signed-off by any two Authorised Signatories one of whom must be Chairman, Vice-Chairman, Secretary or Treasurer. The Club accounts shall be inspected before the AGM, by a non-Committee member appointed at the previous AGM or nominated by the Committee.
12. An Annual General Meeting shall be held after the end of the financial year and before the end of the Club season each year. The Treasurer shall present the Annual Accounts duly inspected, and a report on the position of the Club and its progress during the past year. The members to serve on the Committee for the ensuing year shall be elected at the Annual General Meeting and take office from the start of the new Club Year in September. The inspector of the Club accounts will also be appointed at the AGM.
13. Notice of the Annual General Meeting shall be given in the Club Programme. Additional notice of the AGM and the AGM Agenda will be given to members four weeks before the date of the AGM together with a

request for additional agenda items. Additional AGM Agenda items shall be proposed and submitted to the Secretary no less than 2 weeks before the meeting.

14. The annual subscription shall be recommended by the Committee at the Annual General Meeting, based on the financial report and projected expenditure and subject to a majority vote of those members present.
15. The Secretary shall convene a Special General Meeting at the request of the Committee, or any six members who shall deliver to the Secretary a written requisition stating the proposed business of the Meeting. No other business shall be discussed at the Meeting. Members shall be given two weeks written notice.
16. A quorum for Special General Meetings shall not be less than 50% of the membership of the Club.
17. Resolutions at the Annual and Special General Meetings shall be carried by a majority of the members present (except where otherwise provided by the Constitution). The Chairman shall give the casting decision in the event of a tied vote.
18. Membership of the Club shall be subject to the approval of the Committee.
19. Membership shall be renewable annually by payment of the relevant annual subscription not later than the 1st November. Eligibility to enter Club Competitions shall be dependent upon payment of the subscription by the entry date of the first competition.
20. Specific details of discussions at committee meetings are confidential. The outcome of such discussions may be read by members in the Committee Meeting minutes on request to the Secretary.
21. A member may be expelled or asked to resign from the Club at the decision of the Committee. The Committee can request a member to appear before it, provided that, where any accusation or charge is made, the member shall be given full and reasonable opportunity to put forward a defence and may bring witnesses to the meeting. Any member expelled or asked to resign shall have the right to appeal to a Special General Meeting called for the purpose.
22. All Club property shall be vested in the Committee for the time being who shall act as Trustees for the Club. The Committee will hold an inventory of all Club equipment, which will be checked and updated annually.
23. The decisions of the Committee on any matter provided for in the Club's Constitution shall be final.
24. A Resolution to wind up the Club may be carried at a Special General Meeting convened for the purpose, by a vote in favour of not less than two-thirds of the members of the Club. The members present shall, in such circumstances, decide by a majority vote as to the disposal of any property of the Club and any funds in hand.
25. All Club Competitions and Exhibitions are governed by the Committee, which is also responsible for the appropriate conditions and arrangements.
26. Any alterations or additions to the Club's Constitution can only be made at an Annual General Meeting, or a Special General Meeting.

Constitution approved at AGM 20<sup>th</sup> May 2025